



Alexandrina Cheese Company

POSITION TITLE: Production Assistant

Description

- 5 days per week, 8am – 4pm
- Permanent Position
- Location: Alexandrina Cheese Company Production Room, 37 Sneyd Rd, Mt Jagged, SA, 5210

Role Summary

The position will assist the Cheese Maker with the whole process of cheese making including cleaning & Cheese Room care following HACCP Quality Assurance systems. The position offers a fantastic opportunity for an outstanding employee to be involved in this small family business.

Roles & Responsibilities

- Maintain a high level of personal and workplace cleanliness at all times
- Assist in preparing the production room for cheese making
- Lead the cleaning of manufacturing equipment prior and post production
- Assist Cheese Maker when necessary during production
- Wax, cut and prepare cheese for sale
- Produce and package dairy products
- Maintain Cheese Room cleanliness and organisation

Applicant Requirements

- The ability to communicate effectively
- The ability to work in partner with cheese maker
- Personal motivation, initiative & a positive attitude
- The ability to work as part of a team
- A high attention to detail
- The ability to maintain computer and written records using excel and word
- Be able to identify & solve problems, manage time and make decisions
- High level of organisational skills
- Can cope with manual handling work, including lifting
- Must have a Current Drivers Licence
- Senior First Aid Certificate (desirable, not essential)

Additional Notes

A high importance is placed on communication, teamwork and loyalty.

Experience in food industry is preferable, however not essential.

Experience and knowledge of cheese making is not a pre-requisite as in-house training is offered.

Applicants

Please email your Cover letter and CV to careers@alexandrinacheese.com.au by 10th April 2017, 5pm.